



Columbia College Student Demonstration Guidance and Expectations

Successful demonstrations require careful planning and accountability. In order to guarantee that such demonstrations do not compromise the safety of others or disrupt the educational pursuits of students, Columbia College students are required to provide prior notification to the college through the Dean for Student Affairs and the Director of Campus Safety at least two business days before the scheduled demonstration. Columbia College will collaborate with the organizers of the demonstration to determine a reasonable approach to the time, location and manner in which it will be conducted. Demonstration organizers should provide the following information when they notify the appropriate Columbia College staff (email studentaffairs@ccis.edu) as noted above:

1. Nature of the demonstration
2. Requested location of the demonstration
3. Time of the demonstration
4. Expected number of participants
5. Plans for managing disruptive behavior should it occur
6. Contact information for organizers

**Demonstration participants may only be Columbia College students, faculty or staff.*

Columbia College retains the authority to adjust demonstration plans when necessary. The Dean for Student Affairs (or an appropriate designee) and the Director of Campus Safety will engage directly with the organizers of the demonstration to establish the parameters for the demonstration.

If there is conduct that violates [Columbia College policy](#), demonstration organizers/participants will be directed to stop the prohibited behavior. The Dean for Student Affairs (or designee) and/or the Director of Campus Safety will inform the organizers of the need to address the conduct.

Examples of conduct expressly prohibited by other Columbia College policies include (but are not limited to):

1. Introducing dangerous or hazardous items or weapons on campus
2. Forcing members of the community to accept promotional materials
3. Utilizing equipment that amplifies sound (e.g. megaphones, microphones, sound systems)
4. The modification of campus grounds, facilities or structures. This includes activities such as using chalk, paint or markers on campus property, as well as inserting or attaching signs onto campus grounds or structures. Additionally, any actions that result in damage to structures or pose a risk of injury to individuals are not allowed.

5. Engaging in theft, vandalism or other forms of property damage
6. As per Columbia College's Student Code of Conduct: *Behave in a manner that does not intentionally or recklessly interfere with normal College-sponsored activities, including, but not limited to, studying, teaching, research, College administration, or fire, police or emergency services.*
7. Using intimidating tactics or engaging in unwelcome physical contact among demonstrators, counter-demonstrators, audience members, speakers, performers or Columbia College officials

Columbia College policies relevant to demonstrations include (but are not limited to):

- [Student Code of Conduct](#)
- [Student Behavioral Misconduct Policy and Procedures](#)
- [Non-Solicitation Policy](#)
- [Posting on College Property Policy](#)
- [Guest Speaker Policy](#)