

Student Employment Job Description

Job Title:	Campus Safety Student Assistant
Department:	Campus Safety
Rate of Pay:	\$15 per hour
Location:	Columbia College 1001 Rogers St. Columbia, MO 65201
Posted Date:	August 31 st , 2026-August 21 st , 2027
Supervisor:	Ray Biggerstaff
Purpose/Summary	To assist Campus Safety in daily operations
Essential Functions:	The Student Assistant will primarily serve as a building monitor, but may also be asked to assist Campus Safety Officers in various tasks. The duties of the Student Assistant may include answering phones, monitoring surveillance cameras, providing a physical presence as needed, assisting Campus Safety officers with patrols and inspections and providing customer service to students and staff at various campus locations.
Qualifications:	Applicant must be professional in attitude and demeanor, as well as attentive and responsible. Applicant should have good customer skills and have the ability to walk for an extensive amount of time.

