Undergraduate-Level Teacher Certification Checklist
(Undergrad-level Post-Baccalaureate)
SECONDARY ENGLISH (Grades 9-12)

Education department

POST BACCALAUREATE STUDENTS ARE ONLY ELIGIBLE TO TAKE COURSES REQUIRED FOR CERTIFICATION. NON-CERTIFICATION COURSES ARE NOT COVERED BY FINANCIAL AID.

CONTENT AREA COURSEWORK FOR ENGLISH **33 hrs minimum**

Grade	Course #	Course Title	Cr Hrs
	Composition and Rhetoric (12 hrs)		
	ENGL 133W	First-Year Writing Seminar	3
	EDUC 373	Teaching Writing to Secondary Students	3
	Elective:	Writing elective	6
	Study of the English Language (6 hrs)		
	ENGL 311	Descriptive Grammar of the English Language	3
	ENGL 312	The History of the English Language	3
	American Literature (6 hrs) ***(Must include literature for adolescents and literature of ethnic groups)***		
	Choose:	ENGL 241W - American Literature I, ENGL 242W - American Literature II, ENGL 372 – African-American Literature	3
	EDUC 270	Literature for Children and Adolescents (or EDUC 518)	3
	English and/or World Literature (6 hrs)		
	Choose:	ENGL 231W - English Literature I, ENGL 232W - English Literature II, ENGL 263W - World Literature I, ENGL 264W- World Literature II	3
	Elective:	English and/or World Literature elective *(Contact your advisor for a list of elective options)*	3
	English Elective (3 hrs)		
	Elective:	English Elective *(Contact your advisor for a list of elective options)*	3

Professional Education Coursework

Grade	Course #	Course Title	Cr Hrs	Field Experience (observation hrs) included
	SOCI 270	Diversity and Society	3	none
	EDUC 200	Law, Ethics, and Education	3	15 hrs
	EDUC 220	Methods of Teaching English Learners	3	none
	EDUC 230	Educational Psychology	3	none
	EDUC 300	Techniques of Teaching	3	15 hrs
	EDUC 390	Education & Psychology of the Exceptional Child	3	none

	Choose option	EDUC 396 – Child and Adolescent Development*;* **or** EDUC 391 – Child Psychology **and** EDUC 392 – Adolescent Psychology	3	none
		Admission to the Teacher Certification Program (See Teacher Certification Program checklist)		
	EDUC 311	Classroom Management Techniques	3	15 hrs
	EDUC 322	Educational Measurement and Assessment	3	none
	EDUC 338W	Teaching Reading in the Content Area	3	15 hrs
	EDUC 367	Teaching Middle School and Secondary English	3	15 hrs
	EDUC 376	Adolescent Literacy	3	15 hrs
	EDUC 400	Senior Seminar	3	none
		Approval for Student Teaching (See Student Teaching Checklist)		
	EDUC 425	Undergraduate Student Teaching	12	16 weeks
		Total Credit Hours	51	
		Approval for DESE certification recommendation (See DESE Certification checklist)		

Retention Criteria:

- Complete at least 6 hours of professional education each year
- Complete Field Experiences and receive favorable evaluations from cooperating teachers and college supervisors
- Maintain a cumulative GPA of 3.0 or above in professional education courses and GPA of 2.5 or above in content area courses

Other requirements that must be completed prior to certification:

- Successful completion/passing of appropriate Content Area Assessment – Praxis
- Successful completion of program certification performance assessment – MEES

Other Requirements:

Post-Baccalaureate certification students completing the FAFSA to receive financial aid for certification must complete the following questions on the 2026-27 FAFSA accordingly:

Section 4 – Student College or Career School Plans:

- "When the student begins the 2026-27 school year, what will their college grade level be?" – Answer "Other undergraduate (junior year and beyond)"
- "When the student begins the 2026-27 school year, will they already have their first bachelor's degree?" – Answer "Yes"
- "Will the student be pursuing an initial teaching certification at the elementary or secondary level?" – Answer "Yes"

https://studentaid.gov/h/apply-for-aid/fafsa

Graduate Post-Bacc and the MAT degree

If you are planning to reapply to the college for the Graduate Post-Baccalaureate program (in order to take some of your certification courses at the graduate level), note that you may want to delay some courses until after you're admitted to the Graduate Post-Bacc program. For example, the graduate equivalent for SOCI 270 and EDUC 230 (EDUC 555 and EDUC 560) are core courses for the MAT (Master of Arts in Teaching) degree.

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