

Student Teaching Checklist

for: _____

ID: _____



Submitted

Notes

	I have uploaded my Letter of Intent into CougarTeach by the designated deadline (Dec 1 for fall student teaching / May 1 for spring student teaching)	
Include in packet	Student Teaching Packet items to submit (upload in CougarTeach) by deadline (Jan 15 for fall student teaching / Sept 15 for spring student teaching)	
	I have uploaded my Student Teaching Application form into CougarTeach	Form available on website
	I have uploaded my Coursework Completion Plan into CougarTeach. (This is a plan showing the remaining professional education and/or content area courses and when you plan to take them prior to student teaching.)	
	I have uploaded my Student Profile into CougarTeach (see guidelines on Ed Dept website)	Example available on website
	I have uploaded my Resume' into CougarTeach (see guidelines on Ed Dept website)	Example available on website
	I have uploaded my Missouri Content Assessment (MoCA) scores into CougarTeach . (Must be at least attempted by ST Packet submission deadline; MUST be passed by April 30 for fall student teaching or Nov 30 for spring student teaching)	
Completed	Tasks to be completed before registering for student teaching course:	
	I have been formally admitted to the TCP	
	My Professional Education GPA meets the program requirement of 3.0 (check with advisor)	Available from advisor or Ed Dept Office
	My Content Area GPA meets the program requirement of 3.0 (check with advisor)	Available from advisor or Ed Dept Office
	I have a valid Substitute Certificate for the state of Missouri (must be valid during the entire student teaching experience)	
	I have a valid fingerprinting background clearance - must be valid during entire semester of student teaching (required for substitute certificate)	
	I have uploaded my Synthesis Paper (with supporting artifacts) into CougarTeach and it has been approved (This paper is completed in EDUC 400)	
	I have completed all Professional education courses listed on my certification checklist	
	I have completed all content area courses listed on my certification checklist	
	Once all of the above tasks have been completed, upload this signed document into the Student Teaching Checklist dropbox in CougarTeach. (If you have any questions, contact us at EducatorPrep@ccis.edu or 573-875-7818)	Date:
Student Signature:		