Columbia College

Letter of Intent to Student Teach

I, (Student Name) _____ (Student ID) _____
request that my signature at the bottom of this form indicate my intent to student teach in the
(circle one) FALL _____ / SPRING _____ semester.
year year

Student Email: _____@cougars.cccis.edu Phone: _____

Mailing Address: _____
PO/Street/Apt # City State Zip

I am preparing to be certified in:

_____ Elementary _____ Early Childhood _____ Music K-12

_____ Special Educ. K-12 _____ Middle School - Content area: _____

_____ Art K-12 _____ Secondary - Content area: _____

If middle or secondary, please indicate preference for subject (i.e. biology, physics, general science, algebra, world history, American history, etc.) _____

I have the following special needs/requests: _____

_____

If possible I would like to request one of the following placements listed in order of preference:

My 1st choice – School: _____Teacher: _____ Grade/Subject: _____

Reason for choice: _____

My 2nd choice – School: _____Teacher: _____ Grade/Subject: _____

Reason for choice: _____

If you would like to request to self-place, list school and reason for self-placing:

_____

_____

I understand that my completed Student Teaching Application packet (top portion of ST Checklist) must be uploaded into CougarTeach (D2L) no later than September 15th for a Spring semester placement or January 15th for a Fall semester placement. Note: The Praxis (previously, MoCA) must be at least attempted by the Sept 15/Jan 15 deadline.

I understand that failure to meet this deadline could result in not securing my desired placement location or postponing student teaching until the following semester.

_____ _____
Student Signature Date

Additional information requested:

1) When do you plan to take EDUC 400? _____ *(Must be prior to student teaching)*
2) Please list EDUC classes you still need to take prior to student teaching: _____
3) Are you employed by a school (para, instructional aide, other)? _____ If so, for how long? _____
   (Contact the Clinical Director at the main campus about student teaching options that may be available to you as a para/instructional aide.)