Teacher Certification Program
Checklist for: _____
ID: _____

Completed	*Task*	*Note / approvals*
	Has declared an ***Education Certification minor***	*post-bacc students are exempt*
	Overall GPA (minimum required for certification = 2.75) *(verified by certification officer)*	
	Content Area GPA (minimum required for certification = 3.0) *(verified by certification officer)*	
	Education GPA (minimum required for certification = 3.0) *(verified by certification officer)*	
	Submit ***Statement of Responsibility*** form *(CougarTeach)*	
	Submit ***Guideline Agreement*** form *(CougarTeach)*	
	Core Courses completed: EDUC 100* EDUC 200/542 EDUC 230/560 EDUC 300/505 *Note: EDUC 100 not required if EDUC 505 taken; it is required if 300 is taken	
	Synthesis Paper submitted (with supporting artifacts) *(CougarTeach)* and approved *(Undergraduate students complete this in EDUC 300; MAT Post-Bacc students must submit the **Alternative TCP Application** that includes the writing component of the synthesis paper.)*	
	*Favorable **Field Experience Evaluations** from Cooperating Teachers, College Instructors, and College Supervisors (CougarTeach)*	
	MoGEA (Missouri General Education Assessment) *(Beginning with the **2018-19 AY, CC Cut Scores are 220 for each subtest except writing; writing requires a minimum of 193**)* *or* ***ACT*** (minimum composite score of 20)	*post-bacc students are exempt*
	Certification Saturday - attendance required (four scheduled per year; two during fall semester; two during spring semester)	
	FBI Fingerprinting - this is not required for TCP admission but should be considered if there have been any criminal issues (even SIS) that will show up on an FBI fingerprinting. This could make you ineligible for teacher certification. *(See "Statement of Responsibility" item 1.) A valid FBI fingerprinting clearance is required prior to student teaching.*	*recommended; not required*
	Once all of the above listed tasks have been completed, contact the Education Dept Office for review of TCP items in CougarTeach. ***Failure to contact the department may result in delayed TCP admission.***	

Date:

Created by:		
Final Review by:		