

Declaration Of Candidacy For Degree

Adult Higher Education

Evaluations Department, Columbia College, 1001 Rogers Street, Columbia, Missouri 65216



Campus: _____ Expected Graduation Date: _____

Payment of a non-refundable and non-transferable \$75.00 graduation fee per degree is required prior to submission of the *Declaration of Candidacy* form. Please complete and submit to your local campus.

Print Name (as it should appear on the diploma): _____

Do you plan to participate in a Commencement Ceremony?

Yes No

Where? At the Local Campus At the Home Campus

At Another Campus Location _____

Checking this box does not sign you up for Commencement Ceremony.

If you are planning to participate in a ceremony, there is additional paperwork to complete. You must see campus staff for information and sign-up.

Please indicate the address that you would like your diploma mailed to. If this address changes, please contact the Evaluations Dept.

Degree:

- Associate in General Studies
- Associate in Arts
- Associate in Science
- Bachelor of General Studies
- Bachelor of Arts
- Bachelor of Science

Major:

- American Studies
 - Business Administration
- Majoring in:
 ACCT _____ FINC _____ HRM _____ INT BUS _____
 MGMT _____ MKTG _____ PR&AD _____

- Computer Information Systems
- Criminal Justice Administration
- Environmental Studies
- Fire Service Administration
- History
- Human Services
- Management Information Systems
- Nursing
- Political Science
- Psychology
- Sociology

Minors:

Final Enrollment (list courses)

Session: _____ / _____

1. _____
2. _____

Session: _____ / _____

1. _____
2. _____

List any additional transfer credit(s) & the source(s):

Latin Honors Eligibility: Requires the completion of a baccalaureate degree with a minimum of 60 hours (per degree) completed with Columbia College and a cumulative GPA of 3.5. The GPA is not rounded up.

- 3.90 – 4.000 *Summa Cum Laude*
- 3.75 – 3.899 *Magna Cum Laude*
- 3.50 – 3.749 *Cum Laude*

Signature: _____

ID# (or SSN) _____

Date _____

For Sailors enrolled in the Navy College Program Distance Learning Partnership (NCPDLP), your signature will also release an official degree posted transcript to the Navy College Center. If you do NOT agree with the release, please contact the Evaluations Department.

For Evaluations Department Use Only		
Term		
Date		
Degree		
Major		
Emphasis		
Minor		
Honors		
Student ID#		
A.C.		
F.C.		
Diploma MLD		
Diploma Fee Received		