

1. Name: \_\_\_\_\_ Student ID \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Benefit Program (Check One):
- |  |   |
|--|---|
| _____ Ch. 30 - Montgomery G.I. Bill              | _____ Ch. 1606 - Selected Reserve/National Guard  |
| _____ Ch. 31 - Vocational Rehabilitation         | _____ Ch. 1607 - Reserve Educ. Assistance Program |
| _____ Ch. 35 - Survivors & Dependents Assistance | _____ Ch. 33 - Post-9/11 GI Bill                  |
|  | _____ Ch. 33 - Post-9/11 GI Bill (TEB)            |

3. Have you previously used or applied for educational benefits from the VA?  
 \_\_\_\_\_ Yes (complete number 4 below)      \_\_\_\_\_ No (skip to number 5 below)

4. List all schools where benefits have been used. (Use the back of this form as needed.)

_____	_____	_____
School	Program/Major	Date(s) Attended
_____	_____	_____
School	Program/Major	Date(s) Attended

5. List **all** post-secondary institutions you attended where you did not use your VA benefits. This would include any education that resulted in college credit including military education credit. (Use the back of this form as needed.)

_____	_____	_____
School	Program/Major	Date(s) Attended
_____	_____	_____
School	Program/Major	Date(s) Attended
_____	_____	_____
School	Program/Major	Date(s) Attended

**Important information that will affect your certification:**

- The VA requires Columbia College to evaluate and report transfer credit from all prior educational experiences. Therefore official transcripts from all post-secondary institutions where you have attended (even if the GI Bill was not used) are needed to process your admission and enrollment certification. **YOU WILL NOT BE CERTIFIED FOR PAYMENT UNTIL ALL TRANSCRIPTS HAVE BEEN RECEIVED AND EVALUATED.**
- You will be certified only for those courses that apply toward your degree objectives.
- The VA will not allow us to certify your registration in a course for which you already have credit unless a higher grade is required for your degree.
- Enrollment in classes that have irregular meeting dates (8 week courses in a 16 week term or 16 week courses in an 8 week term, will affect your certification.
- In order to remain eligible for VA benefits, you must maintain satisfactory progress as defined in the college catalog.
- You must complete a Request for Certification form EACH term. We will not certify you until we have received this request and until you are enrolled. To insure continuous payments, enroll for the next term and turn in your request form prior to the end of each term.
- You must notify the VA Certifying Official at Columbia College if you alter your enrollment or educational goal in any way. This includes dropping or adding a class, withdrawing completely from school, changing programs or majors, or any other changes that would affect your payment status.
- Any adjustments in enrollment (add/drop/withdraw or discontinuing attendance) may result in an adjustment to your certification.

I have read and understand the above conditions.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date