Administrative Unit: Criminal Justice Administration and Human Services Department
Course Prefix and Number: CJAD 390
Course Title: Criminal Justice Practicum
Number of: Credit Hours: 3 Lecture Hours: 3 Laboratory Hours: 0
Catalog Description: Integrates academic knowledge with applied professional experience through supervised field placement in an approved agency or organization. In addition to completing any tasks assigned by the placement entity, students are required to complete selected reading and writing assignments. Evaluation: Satisfactory/Unsatisfactory.
Prerequisite(s)/Corequisite(s): Completion of sixty hours of coursework with a GPA of 2.5, and permission of the Department Chair one semester before the desired Practicum placement.
Text(s): None.
Course Objectives:
• To provide students with a renewed and deeper perspective on classroom learning.
• To provide students with an opportunity to apply classroom learning in a professional setting.
• To encourage students development of a professional identity.
• To assist students in developing and enhancing appropriate professional skills and values.
• To allow students to identify and clarify career interests.

Measurable Learning Outcomes:
• Describe the mission, functions and values of the Practicum placement entity.
• Explain the impact of the Practicum placement entity on the Criminal Justice System.
• Describe and evaluate the relationship between Practicum placement entity and other parts of the Criminal Justice system.
• Explain and evaluate important policies and procedures of the Practicum placement entity.
• Describe the typical work environment and career path for professionals employed by the Practicum placement entity.
• Demonstrate technological and communication skills consistent with the appropriate level of competence.
• Identify career opportunities for graduates of the major with the Practicum placement entity.
• Integrate previous CJAD coursework with generally accepted professional techniques.
Identify and evaluate the ethical standards associated with the Practicum placement entity.

**Topical Outline (major areas of coverage):**
- Mission, functions and values
- Organizational policies and procedures
- Human Resource issues
- Ethical issues
- The typical career path

**Recommended maximum class size for this course:** 15

**Library Resources:**
Online databases are available at [http://www.ccis.edu/offices/library/resources.asp](http://www.ccis.edu/offices/library/resources.asp). You may access them from off-campus using your eServices login and password when prompted.

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**NOTE:** The intention of the master syllabus is to provide an outline of the contents of this course, as specified by the faculty of Columbia College, regardless of who teaches the course, when it is taught or where it is taught. Faculty members teaching this course for Columbia College are expected to facilitate learning pursuant to the course objectives and cover the subjects listed in the topical outline. However, instructors are also encouraged to cover additional topics of interest so long as those topics are relevant to the course's subject. The master syllabus is, therefore, prescriptive in nature but also allows for a diversity of individual approaches to course material.

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