



Columbia College
Career Center

Date Material Received: _____

Date Material Sent Out: _____

Career Packet Information Form

Name: _____ Phone: _____

Address: _____

E-mail Address: _____

Degree(s): A.A. A.S. B.A. B.S. B.F.A. B.A.I.S

Status: Alumni Day Student Evening Student Nationwide Campus Student

Graduation Date: _____

Nationwide Campus: _____

Major(s): _____

Minor(s): _____

Do you need assistance with building your resume? Yes No

Would you like to receive some Career Counseling? Yes No

Internship

Please call Career Services at 875-7425 to schedule an appointment to discuss the internship program.

Why are you interested in an internship? _____

Are you wanting an internship for: Academic credit _____ Pay _____ Both _____ or Doesn't matter _____

What are the total hours per week you can work and what time frame? _____

Please call Career Services at (573) 875-7425 to schedule an appointment to discuss the internship program.

Job Search

What type of work are you interested in? (i.e. job titles): 1. _____

2. _____ 3. _____

Geographic location that you are interested in relocating to (Please list city & state): 1. _____

2. _____ 3. _____

Information that you would like to have included in your career packet: (Please circle)

- | | | | |
|-------------------------|-------------------------------|-------------------------------|------------------------|
| Internet Information | Occupational Outlook Handbook | Job Hotlines | Job Listings/Bulletins |
| Information on Location | Placement Centers | Information about your degree | |

Office use only: _____

