

**STATEMENT OF RESPONSIBILITY  
TEACHER CERTIFICATION PROGRAM**



**Education department**

**Please initial each item below:**

I am aware of and assume responsibility for the following items:

- \_\_\_\_\_ That the state board of education may refuse to issue or renew a certificate, or may, upon hearing, discipline the holder of a certificate of license to teach for the following causes:  
*A certificate holder or applicant for a certificate has pleaded to or been found guilty of a felony or crime involving moral turpitude under the laws of this state, any other state, of the United States, or any other country, whether or not sentence is imposed. (from RSMo 168.071.1.1)*
  
- \_\_\_\_\_ Submitting complete and accurate paperwork and documentation required for application into the designated CougarTeach dropbox folders.
  
- \_\_\_\_\_ Admittance to the Teacher Certification Program is required to be eligible for student teaching and other upper level EDUC courses.
  
- \_\_\_\_\_ Submitting accurate and complete required forms for application to student teach the year prior to the expected student teaching semester. (See the “Student Teaching” section of the Education Department website for deadline dates.)
  
- \_\_\_\_\_ Submitting, in a timely manner, completed required paperwork for recommendation for a Missouri State Teaching Certificate. This includes: an application form (to be completed online through the DESE website), the content area assessment (MoCA), and necessary final official transcripts sent to DESE. (Columbia College must have official transcript from all colleges/universities attended.) No application recommendation for certification will be processed until all materials arrive.

STUDENT SIGNATURE:

DATE:

\_\_\_\_\_

\_\_\_\_\_

\* My signature on this document indicates that I have read and understand the guidelines and requirements listed in the Columbia College Catalog. Any misrepresentations of or failure to present complete and accurate information, either intentional or unintentional, could result in: (a) failure to be approved for acceptance into the Teacher Certification Program, (b) denial of approval for or removal from the student teaching experience, or (c) failure to be recommended for Missouri State Teaching Certification.

Please Note

The College reserves the right to alter regulations at any time to meet state certification requirements.